

AGENDA  
Regular Meeting – via Conference Call

Board of Directors  
Carolus Online Academy  
July 20, 2023  
5:00 p.m.

Location: Zoom  
<https://k12.zoom.us/j/98116156108>

Instructions for Presentations  
to the Board by Parents and Citizens

The Carolus Online Academy (School) welcomes your participation at the School Board meetings. The purpose for the public meeting of the Board of Directors (Board) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members via COA.k12.com
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications”.
3. The “Communications” portion is set-aside for members of the audience to address items on the published agenda. Audience members may offer objective criticisms of school operations and programs, but the Board will not hear complaints about school personnel or other persons during a public session. The process for complaints involving school personnel or other persons are provided through other channels. The Board will not generally respond to remarks made in this manner during the meeting, but may issue a written response after the meeting. These presentations are limited to three (3) minutes. Extensions of time will be at the sole discretion of the Board Chair.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Individuals may request that a topic related to school business be placed on future agenda by submitting a written request at least two (2) weeks or ten (10) working days before the schedule board meeting. Once such an item is properly placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.

# AGENDA

July 20, 2023

## **Preliminary Items**

- Call to Order
- Roll Call
- Approval of Minutes

## **Board Chair's Report**

- Gretchen Introduction
- Board Member Background Checks

## **Executive Session**

## **Action Agenda Items**

- 2023-2024 Budget
- Conflict of Interest Policy
- K12's Related Services Contract
- Draft Contract with Sponsor
- Parent Student Handbook
- Special Programs Manual
- Fiscal Policies and Procedures
  - Procedures for Segregation of Financial Duties
  - Check Authorization Policy
  - Credit Card Authorization Policy
  - Equipment Acquisition and Disposal Policy
- Vendor Contracts
- Proposed Logo
- Proposed Lease
- Delegation of Authority to Board's Chair to Approve Launch-Related Items

## **School Leadership Report**

- Staffing Update
- Enrollment Update
- Marketing Report
- Executive Director Search

## **Public comments**

Comments from individual(s) who have completed a request to speak form and wish to make comments to the Board. Limited to 3 minutes per person unless otherwise extended by the Board Chair.

## **Adjournment**