

CAROLUS ONLINE ACADEMY  
BOARD OF DIRECTORS MEETING  
AUGUST 17, 2023 AT 5:00PM  
VIA ZOOM

## **I. Preliminary Items**

Called to Order at 5:08pm

Roll Called

Board Members present:

- John Pallasch, Chairman
- Dan Martin, Vice Chairman
- Dr. Eric Mack, Treasurer
- Kristen Bell, Secretary
- Charles Brooks, Member

Others present:

- Betsy Carpentier
- Scott Sides, K-12
- Pamela Sieger, K-12
- John Kramer, K-12
- Chad Long, K-12

Approval of Minutes from prior meeting. Motion to approve with two minor revisions made by Kristen Bell. Charles Brooks seconded. Unanimously approved.

## **II. Board Chair's Report**

- Board Chairmain, John Pallasch, reminded members to submit the form for Board Member Background Checks.
- Board Chairman, John Pallasch, reminded members about upcoming dates for Board Member Training. Sessions will last approximately two hours and be held via zoom, which will satisfy the Board Member Training requirement.

## **III. Action Agenda Items**

- Personnel Policy Handbook. Scott Sides reported that we have good coverage and noted we may need to tailor a few items, which may result in an addendum at the September 7<sup>th</sup> meeting.
- Vendor Contracts - Scott Sides discussed K3 reading expectations. Pamela Sieger introduced us to the program DreamBox, which addresses the K3 meeting initiative. Ms. Sieger stated that we have a grant for math. Approving the DreamBox invoice would allow our students to have the math component for free. With a 24-hour notice, any trainers at DreamBox may come into classrooms to work with struggling kindergarten-8<sup>th</sup> grade students in 5-15 minute intervals. For the science of reading portion, they work directly to prepare students for benchmark testing.

Motion to approve the invoice for DreamBox made by Dan Martin, Dr. Eric Mack seconded. Unanimously approved.

- Update on the lease. Scott Sides noted that the lease has been executed, and we are only waiting on signed copy from district at this time.

#### **IV. School Leadership Report**

School Launch Presentation Pamela Sieger reported success with the training and the launch. She shared pictures of the first day with our teachers, shared website details, student and learning coach handbook creation, and bios for teachers. She noted that they are nearing completion of the employee handbook and that it will be complete by next time we meet. Ms. Sieger mentioned that Laura Whittle sent a power point to them and put their photo and bio, something they are excited about. Niki Kayser is posting on FB sprout social.

- Academic Playbook Overview. K-12 asked school leadership for their opinions on the academic playbook. Staff approved.
- Executive Director Update. Mike Ames will begin training and making decisions about things like office furniture at SCPCSD. Mike will be present at our next board meeting on September 7, 2023. Scott Sides shared pictures of our office space as part of this update.

#### **V. Adjournment 6:07pm**