



CAROLUS ONLINE ACADEMY

POWERED BY K12

PARENT TESTING MANUAL

State-Mandated Testing Expectations

At Carolus Online Academy, we are committed to helping every student succeed. While instruction takes place online, state assessments are administered in person as required by state law.

This guide outlines what families can expect and the responsibilities of parents, guardians, and students to ensure a positive and successful testing experience.



WHY STATE TESTING MATTERS

- Measures student progress toward state academic standards.
- Informs instructional decisions.
- Meets state and federal accountability requirements.
- Supports school improvement efforts.
- Ensures students receive appropriate educational opportunities.

Participation in required state assessments is not optional unless a student has an approved exemption recognized by the state.



REQUIRED ASSESSMENTS

Students may be required to participate in one or more state or district assessments depending on their grade level and courses enrolled.

- Kindergarten Readiness Assessment (KRA)
- SC READY
- End-of-Course (EOC) Exams
- ACCESS for English Learners
- Gifted & Talented Assessments (CogAT/Iowa)
- Other state-required assessments



TESTING DATES & LOCATIONS

DATES: The annual testing calendar is available on our school website. Your student's assigned testing date, time, and location will be communicated at least one month prior to the scheduled assessment whenever possible.

LOCATIONS: Carolus Online Academy strives to assign students to a testing location within approximately 55 miles of their home address. While we cannot guarantee a location in every community, we work hard to minimize travel for families while meeting state requirements.



Visit our website for the testing calendar and more information:

www.carolusonlineacademy.com

FAMILY & STUDENT EXPECTATIONS



FAMILY RESPONSIBILITIES

- Confirm testing appointments through Testing Nirvana.
- Read all communications from the school.
- Ensure your student arrives on time.
- Provide reliable transportation to and from testing.
- Avoid scheduling appointments or vacations during testing windows.
- Notify the Testing Coordinator immediately if an emergency prevents attendance.
- Ensure students get adequate sleep and eat breakfast before testing.
- Encourage your student to do their best!



STUDENT RESPONSIBILITIES

- Arrive on time.
- Bring all required materials.
- Follow all testing directions.
- Respect testing staff and other students.
- Work independently.
- Follow all testing security rules.

Failure to follow testing procedures may result in testing irregularities that require additional testing or state review.



STUDENT IDENTIFICATION

Every student must bring their K12 Student ID Card to testing. Families will receive instructions for ordering a FREE K12 ID card before testing.

- Use a clear photo of only the student.
- Have your student ID number available when ordering.
- Bring the printed ID card to every testing session.

Order a FREE K12 Student ID Card:

<https://www.academicexcellence.com/k12-student-id-cards/>

Find Your Student ID Number:

<https://www.help.k12.com/s/article/Find-Your-Student-ID>



ARRIVAL EXPECTATIONS

- Arrive at least 30 minutes before your scheduled testing time.
- Check in with testing staff.
- Follow all site procedures.
- Remain available in case your student finishes earlier or later than expected.

Late arrivals may not be admitted once testing has begun.



WHAT TO BRING

- K12 Student ID Card
- Water in a clear bottle (if permitted)
- Any required medical items that have been approved in advance
- Any materials specifically communicated by Carolus Online Academy

If your student requires medical accommodations or other testing-related supports, please notify the Testing Coordinator prior to testing. This allows our team to make every effort to meet your student's needs while ensuring all state testing guidelines are followed.



WHAT NOT TO BRING

- Cell phones
- Smart watches
- Earbuds or headphones
- Electronic devices
- Cameras
- Notes or study guides



Electronic devices must remain powered off and stored according to testing staff instructions.



ATTENDANCE

Attendance for state testing is required. Notify the Testing Coordinator as soon as possible if an emergency prevents attendance.



TESTING SECURITY

State assessments are secure. Do not photograph, discuss, or share test content. Violations may invalidate scores and be reported to the state.



QUESTIONS?

Our Testing Team is here to help! See contact information below.



COMMUNICATION

We communicate testing information via email, phone, text (when available), Testing Nirvana, and our school website.



TESTING COORDINATOR: Kelsey Linares

EMAIL: Klinares@carolusonlineacademy.org | PHONE: (803) 592-5561

Thank you for partnering with us for your student's success!