

Expense Report

Date 06/13/2026
From 05/14/2026
To 06/12/2026
Purpose Expense Report for Employee: for Bill Date: 2026-06-13T12:00:00Z
Currency US Dollar

Category	05/14	05/15	05/19	05/29	05/30	05/31	06/01	06/02	06/08	06/10	06/12	Total
Credit Card Expenses												
Chrgback - Internal Meals and Entertainment									\$48.16			\$48.16
Chrgback - Prof Dev External Meals	\$136.45											\$136.45
Chrgback - Prof Dev Internal Meals							\$18.08	\$10.79				\$28.87
Chrgback - Testing External Meals			\$29.99									\$29.99
Chrgback - Continuing Education							\$875.00					\$875.00
Chrgback -External Meals and Entertainment				\$20.81								\$20.81
Chrgback -Lodging	\$4,157.96					\$397.43						\$4,555.39
Chrgback -Morale				\$50.00								\$50.00
Chrgback - Prizes/Gifts/Awards (not Morale)					\$857.77		\$206.00			\$135.20	\$110.06	\$1,309.03
Chrgback - Taxi/Rail/Other Transportation		\$39.18	\$7.05									\$46.23
Total	\$4,294.41	\$39.18	\$37.04	\$70.81	\$857.77	\$397.43	\$1,099.08	\$10.79	\$48.16	\$135.20	\$110.06	\$7,099.93
Total in Base Currency	\$4,294.41	\$39.18	\$37.04	\$70.81	\$857.77	\$397.43	\$1,099.08	\$10.79	\$48.16	\$135.20	\$110.06	\$7,099.93
Total Non-reimbursable												
Total Paid by Corporate Credit Card	\$4,294.41	\$39.18	\$37.04	\$70.81	\$857.77	\$397.43	\$1,099.08	\$10.79	\$48.16	\$135.20	\$110.06	\$7,099.93
Total Due												

Advance
Due

I hereby acknowledge that the expenditures listed above were made for valid company purposes.

Employee Signature & Date:

Approver Signature & Date: